

Noelle Marchbanks

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SUMMARY OF QUALIFICATIONS

- **Masters of Science in Project Management**
- **Seven years of experience in Web Development**
- **Security+ certified**
- **Active Secret Security Clearance**

Experienced Web Developer and Administrator

Seven years experience designing and developing web-based systems in a Microsoft environment, including gathering customer requirements, making technological recommendations, and designing and implementing solutions using:

- SharePoint Designer (MOSS 2007)
- C# .Net with HTML and CSS
- Content Management Server
- SQL Server 2000/2005
- PHP/MySQL

Over four years in system administration experience, including:

- IIS on Server 2003 and Windows XP
- User accounts and Groups in Active Directory
- Software deployment packages in Systems Management Server
- Mail accounts in Exchange.
- Installing, administering, and customizing vendor-provided web-based software such as Compuware ChangePoint.
- VBScripting for system automation.

Professional development leader

Continually working to update and enhance my skills in current technology, best practices, and project management.

- Exceptional verbal and written communication and interpersonal leadership skills.
- Excellent organizational and time management skills.
- Patience to troubleshoot problems and research solutions.
- Self-driven with the ability to work well in multidisciplinary teams or alone.

PROFESSIONAL HISTORY

Systems Analyst IV (SharePoint), 05/10 – Present

Joint Communications Support Element (Advanced C4 Solutions) (<http://www.jcse.mil/>)

- Analyze and streamline business processes utilizing SharePoint development with MOSS 2007 and SharePoint Designer

IT Specialist (NETWORK), 05/09 – 04/10

Fleet Readiness Center Western Pacific (US Navy) (<http://www.napra.navy.mil/>)

- Provide direct software, network, and hardware support for end users.
- Support SharePoint 2007 project implementation, including system administration, project planning, definition of business processes and standard operating procedures, migration of forms into InfoPath/SharePoint integration and end user training.

Web Development Consultant, 12/02 – 03/09

Self-Contracted (<http://www.noellemarchbanks.com/>)

- Designed, created, and managed all aspects of small business web sites, including registration procedures, programming PHP/MySQL, graphic and layout design, photo manipulation, and updates.
- Analyzed business requirements and prepared technological choices and recommendations for clients.

Programmer Analyst, Web Services, 01/06 – 06/06

Snohomish County Information Services (<http://www.snoco.org/>)

- Analyzed business requirements; designed and implemented database-driven applications and web environments, utilizing technologies such as Microsoft Content Management Server (CMS), Microsoft Office SharePoint Services, Visual Studio with ASP and C# .Net, SQL Server 2000 (including Query Analyzer and SQL Programming), HTML, CSS, and XML (systems analysis, planning, and implementation).
- Assessed computer and network vulnerabilities, consulting with subject matter experts and reporting results and recommendations to senior management.
- Extended vendor-provided applications to customize to county business requirements.

Client Administrative Services Analyst, 06/04 – 01/06

Snohomish County Information Services (<http://www.snoco.org/>)

- Integrated various facets of Information Technology, including but not limited to programming, server administration in Windows Server 2000 and 2003, software installation, user management, network troubleshooting, and analysis of new technologies to meet business needs.
- Created MSI software packages for deployment through Systems Management Server.
- Administered network security and systems using Script-based automation, including visual basic scripting, batch files, and ADSI with LDAP.
- Created procedural documentation for troubleshooting and repetitive tasks.
- Installed and configured wireless telecommunications devices.

Internet Programmer, 06/00 – 04/04

Snohomish County Information Services (<http://www.snoco.org/>)

- Organized County-wide migration from FrontPage to CMS. Developed standards, trained users, modified images, migrated documents, and coordinated data migration with individual clients. Administered CMS environment after migration.
- Developed and documented data management standards and procedures.
- Developed system documentation for use of both developers and end users.
- Managed metadata and intranet presence for county Geographic Information System.

Designer, 03/03 – 11/03

University of Washington First Year Programs (<http://depts.washington.edu/fyp/>)

- Analyzed business requirements to recommend technical solution for First Year Programs events and services. Worked with Information Technology experts to procure computer hardware.
- Designed an improved web site with database-driven applications and forms using PHP and MySQL on UNIX servers.
- Created reports and publications for print, including day planners, posters, and other advertisements.

EDUCATION

+ Masters of Science, Project Management

12/2009, Stevens Institute of Technology – Hoboken, NJ

+ Bachelors of Interdisciplinary Visual Arts

12/2003, University of Washington – Seattle, WA

+ Associates of Arts and Sciences

08/2001, Everett Community College – Everett, WA

+ Security+ Certification

12/2009, CompTIA

Technical Training

- Windows Scripting Essentials (2433) – NetDesk, 3-day class, 09/04
- Programming Microsoft SQL Server 2000 (nd2073) – NetDesk, 5-day class, 11/04
- InstallShield 11 MSI – Macrovision, 3-day class, 10/05
- Programming with Visual Basic .Net – SQLSoft, 03/06
- Lean Six Sigma White Belt Online Training – 08/09
- CISSP Security Domain Online Training – 09/09